



Republic of the Philippines
ROAD BOARD
OFFICE OF THE CHAIRMAN

**Conduct of Consultancy Services for the
Institutional Study of Data for Road Incident
Visualization, Evaluation, and Reporting System
(DRIVERS)**

BIDDING DOCUMENT
COMPETITIVE PUBLIC BIDDING

Office of the ROAD BOARD Secretariat
2nd Floor Ave Maria Building, 1517 Quezon Avenue cor. Examiner St., Quezon City
Tel. No. 376-62-69 & Fax No. 376-90-28
<http://www.roadboard.gov.ph/>

NAME OF PROJECT: Conduct of Consultancy Services for the Institutional Study of Data for Road Incident Visualization, Evaluation, and Reporting Systems (DRIVERS)

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Section I. Request for Expression of Interest



Republic of the Philippines
ROAD BOARD
2/4F Ave Maria Building, 1517 Quezon Avenue corner Examiner Street
West Triangle, Quezon City

Request for Expression of Interest
**Conduct of Consultancy Services for the Institutional Study
of Data for Road Incident Visualization, Evaluation, and
Reporting System (DRIVERS)**

1. The **Road Board**, through the **SRSaF-Fund 153 CY 2016** intends to apply the sum of **Four Million Eight Hundred Sixty-Two Thousand Five Hundred Pesos (Php 4,862,500.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for the **Conduct of Consultancy Services for the Institutional Study of Data for Road Incident Visualization, Evaluation, and Reporting System (DRIVERS)**. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.
2. The Road Board now calls for the submission of eligibility documents for **Conduct of Consultancy Services for the Institutional Study of Data for Road Incident Visualization, Evaluation, and Reporting System (DRIVERS)**. The overall goal of the project is to provide a centralized platform to support gathering, reporting, and analysis of traffic incidents across the Philippines.
3. Interested consultants must submit their eligibility documents on or before **February 10, 2016 12:00:00nn (PST)** at the **Office of the Road Board Secretariat, 4th Floor, Ave Maria Building, 1517 Quezon Avenue corner Examiner St., West Triangle, Quezon City**. Applications for eligibility will be evaluated based on a non-discretionary “pass/fail” criteria.

There will be a pre-qualification conference for all interested consultants on **February 2, 2016, 1:30 PM** at the **RBS Conference Room** in the above-stated address.

Eligibility documents will be opened on **February 10, 2016, 1:30 PM** at the RBS Conference Room in the presence of the bidder’s representatives. Late bids shall not be accepted.

4. The Bids and Awards Committee (BAC) shall draw up the short list of consultants from those who have submitted eligibility documents and Expression of Interest (EOI) and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act”, and its Implementing Rules and Regulations (IRR). The short list shall consist of **five (5)** prospective bidders who will be eligible to submit bids.

The criteria and rating system for short listing are:

1) Applicable experience of the firm	- 20%
2) Qualification of personnel who may be assigned to the job vis-à-vis extent and complexity of the undertaking;	- 60%
3) Current workload relative to capacity	- <u>20%</u>
TOTAL	100%

“Applicable Experience” pertains to the Bidder and associates in case of joint ventures, considering both the overall experiences of the firm and the individual experiences of the principal and key staff including the times when employed by other Consultants;

“Qualification of personnel” pertains to the personnel who may be assigned to the job vis-à-vis extent and complexity of the undertaking;

“Job Capacity” means the absorptive capacity of the Applicant to do additional works other than those currently undertaken.

5. Bidding will be conducted through **open competitive bidding** procedure using **non-discretionary “pass/fail” criterion** as specified in the IRR of RA 9184. Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided in the IRR of RA 9184.
6. The Procuring Entity shall evaluate bids using the **Quality-Based Evaluation (QBE)** procedure. The criteria and rating system for the evaluation of bids shall be provided in the Terms of Reference.
7. The contract shall be completed within **150 calendar days** upon receipt of the Notice to Proceed.
8. The Road Board reserves the right to reject any and all bids, annul the bidding process, or not award the contract at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
9. For further information, please refer to:

Mr. Miguel Enrico C. Paala III
Office of the Project Development Officer
16th Floor, The Columbia Tower
Brgy. Wack-Wack, Ortigas Avenue
Mandaluyong City
Tel. No. (02) 725-00-13
Fax No. (02) 726-62-21

Mr. Retchie O. Almeda
Office of the BAC Secretariat
2nd Floor Ave Maria Building
1517 Quezon Avenue cor. Examiner St.
Quezon City
Tel. No. (02) 376-62-69
Fax No. (02) 376-90-28

(Sgd.) ADOLFO L. ESCALONA
Chairman, Bids and Awards Committee

Section II. Eligibility Documents

1. Eligibility Criteria

- 1.1. The following persons/entities shall be allowed to participate in the bidding for Consulting Services:
 - (a) Duly licensed Filipino citizens/sole proprietorships;
 - (b) Partnerships duly organized under the laws of the Philippines and of which at least sixty percent (60%) of the interest belongs to citizens of the Philippines;
 - (c) Corporations duly organized under the laws of the Philippines and of which at least sixty percent (60%) of the outstanding capital stock belongs to citizens of the Philippines;
 - (d) Cooperatives duly organized under the laws of the Philippines, and of which at least sixty percent (60%) interest belongs to citizens of the Philippines; or
 - (e) Persons/entities forming themselves into a joint venture, *i.e.*, a group of two (2) or more persons/entities that intend to be jointly and severally responsible or liable for a particular contract: Provided, however, that Filipino ownership or interest thereof shall be at least sixty percent (60%). For this purpose, Filipino ownership or interest shall be based on the contributions of each of the members of the joint venture as specified in their JVA.
- 1.2. When the types and fields of Consulting Services involve the practice of professions regulated by law, those who will actually perform the services shall be Filipino citizens and registered professionals authorized by the appropriate regulatory body to practice those professions and allied professions specified in the **Eligibility Data Sheet (EDS)**.
- 1.3. If the Request for Expression of Interest allows participation of foreign consultants, prospective foreign bidders may be eligible subject to the qualifications stated in the **EDS**.
- 1.4. Government corporate entities may be eligible to participate only if they can establish that they (a) are legally and financially autonomous, (b) operate under commercial law, and (c) are not dependent agencies of the GOP or the Procuring Entity.

2. Eligibility Requirements

- 2.1. The following eligibility requirements shall be submitted on or before the date of the eligibility check specified in the Request for Expression of Interest and Clause 5 for purposes of determining eligibility of prospective bidders:
 - (a) Class "A" Documents –

Legal Documents

- (i) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives, or any proof of such registration as stated in the **EDS**;

- (ii) Mayor's permit issued by the city or municipality where the principal place of business of the prospective bidder is located;
- (iii) Tax clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.

Technical Documents

- (iv) Statement of the prospective bidder of all its ongoing and completed government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the relevant period provided in the **EDS**. The statement shall include, for each contract, the following:
 - (iv.1) the name and location of the contract;
 - (iv.2) date of award of the contract;
 - (iv.3) type and brief description of consulting services;
 - (iv.4) consultant's role (whether main consultant, subcontractor, or partner in a JV)
 - (iv.5) amount of contract;
 - (iv.6) contract duration; and
 - (iv.7) certificate of satisfactory completion or equivalent document specified in the **EDS** issued by the client, in the case of a completed contract;
- (v) Statement of the consultant specifying its nationality and confirming that those who will actually perform the service are registered professionals authorized by the appropriate regulatory body to practice those professions and allied professions in accordance with Clause 1.2.

Financial Document

- (vi) The consultant's audited financial statements, showing, among others, the consultant's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.

- (b) Class "B" Document –

Valid joint venture agreement (JVA), in case a joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful, shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit the legal eligibility documents. The

submission of technical and financial documents by any of the joint venture partners constitutes compliance.

- 2.2. In the case of foreign consultants, the foregoing eligibility requirements under Class “A” Documents may be substituted by the appropriate equivalent documents, if any, issued by the foreign consultant’s country.
- 2.3. The eligibility requirements or statements and all other documents to be submitted to the BAC must be in English. A translation of the documents in English certified by the appropriate embassy or consulate in the Philippines must accompany the eligibility requirements under Classes “A” and “B” Documents if they are in other foreign language.
- 2.4. Prospective bidders may obtain a full range of expertise by associating with individual consultant(s) and/or other consultants or entities through a JV or subcontracting arrangements, as appropriate. However, subcontractors may only participate in the bid of one short listed consultant. Foreign Consultants shall seek the participation of Filipino Consultants by entering into a JV with, or subcontracting part of the project to, Filipino Consultants.
- 2.5. If a prospective bidder has previously secured a certification from the Procuring Entity to the effect that it has previously submitted the above-enumerated Class “A” Documents, the said certification may be submitted in lieu of the requirements enumerated in Clause 2.1 above.

3. Format and Signing of Eligibility Documents

- 3.1. Prospective bidders shall submit their eligibility documents through their duly authorized representative on or before the deadline specified in Clause 5.
- 3.2. Prospective bidders shall prepare an original and copies of the eligibility documents. In the event of any discrepancy between the original and the copies, the original shall prevail.
- 3.3. The eligibility documents, except for unamended printed literature, shall be signed, and each and every page thereof shall be initialed, by the duly authorized representative/s of the prospective bidder.
- 3.4. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the duly authorized representative/s of the prospective bidder.

4. Sealing and Marking of Eligibility Documents

- 4.1. Unless otherwise indicated in the **EDS**, prospective bidders shall enclose their original eligibility documents described in Clause 2.1, in a sealed envelope marked “ORIGINAL – ELIGIBILITY DOCUMENTS”. Each copy of which shall be similarly sealed duly marking the envelopes as “COPY NO. ___ - ELIGIBILITY DOCUMENTS”. These envelopes containing the original and the copies shall then be enclosed in one single envelope.
- 4.2. The original and the number of copies of the eligibility documents as indicated in the **EDS** shall be typed or written in indelible ink and shall be signed by the prospective bidder or its duly authorized representative/s.
- 4.3. All envelopes shall:

- (a) contain the name of the contract to be bid in capital letters;
- (b) bear the name and address of the prospective bidder in capital letters;
- (c) be addressed to the Procuring Entity's BAC specified in the **EDS**;
- (d) bear the specific identification of this Project indicated in the **EDS**; and
- (e) bear a warning "DO NOT OPEN BEFORE..." the date and time for the opening of eligibility documents, in accordance with Clause 5.

4.4. If the eligibility documents are not sealed and marked as required, the Procuring Entity will assume no responsibility for its misplacement or premature opening.

5. Deadline for Submission of Eligibility Documents

Eligibility documents must be received by the Procuring Entity's BAC at the address on or before the date and time indicated in the Request for Expression of Interest and the **EDS**.

6. Late Submission of Eligibility Documents

Any eligibility documents submitted after the deadline for submission and receipt prescribed in Clause 5 shall be declared "Late" and shall not be accepted by the Procuring Entity.

7. Modification and Withdrawal of Eligibility Documents

7.1. The prospective bidder may modify its eligibility documents after it has been submitted; provided that the modification is received by the Procuring Entity prior to the deadline specified in Clause 5. The prospective bidder shall not be allowed to retrieve its original eligibility documents, but shall be allowed to submit another set equally sealed, properly identified, linked to its original bid marked as "ELIGIBILITY MODIFICATION" and stamped "received" by the BAC. Modifications received after the applicable deadline shall not be considered and shall be returned to the prospective bidder unopened.

7.2. A prospective bidder may, through a letter of withdrawal, withdraw its eligibility documents after it has been submitted, for valid and justifiable reason; provided that the letter of withdrawal is received by the Procuring Entity prior to the deadline prescribed for submission and receipt of eligibility documents.

7.3. Eligibility documents requested to be withdrawn in accordance with this Clause shall be returned unopened to the prospective bidder concerned. A prospective bidder may also express its intention not to participate in the bidding through a letter which should reach and be stamped by the BAC before the deadline for submission and receipt of eligibility documents. A prospective bidder that withdraws its eligibility documents shall not be permitted to submit another set, directly or indirectly, for the same project.

8. Opening and Preliminary Examination of Eligibility Documents

8.1. The Procuring Entity's BAC will open the envelopes containing the eligibility documents in the presence of the prospective bidders' representatives who choose to attend, at the time, on the date, and at the place specified in the **EDS**. The prospective bidders' representatives who are present shall sign a register evidencing their attendance.

- 8.2. Letters of withdrawal shall be read out and recorded during the opening of eligibility documents and the envelope containing the corresponding withdrawn eligibility documents shall be returned unopened to the withdrawing prospective bidder. If the withdrawing prospective bidder's representative is present during the opening, the original eligibility documents and all copies thereof shall be returned to the representative during the opening of eligibility documents. If no representative is present, the eligibility documents shall be returned unopened by registered mail.
- 8.3. A prospective bidder determined as "ineligible" has seven (7) calendar days upon written notice or, if present at the time of the opening of eligibility documents, upon verbal notification, within which to file a request for reconsideration with the BAC: Provided, however, that the request for reconsideration shall not be granted if it is established that the finding of failure is due to the fault of the prospective bidder concerned: Provided, further, that the BAC shall decide on the request for reconsideration within seven (7) calendar days from receipt thereof. If a failed prospective bidder signifies his intent to file a request for reconsideration, in the case of a prospective bidder who is declared ineligible, the BAC shall hold the eligibility documents until such time that the request for reconsideration or protest has been resolved.
- 8.4. The eligibility documents envelopes and modifications, if any, shall be opened one at a time, and the following read out and recorded:
- (a) the name of the prospective bidder;
 - (b) whether there is a modification or substitution; and
 - (c) the presence or absence of each document comprising the eligibility documents vis-à-vis a checklist of the required documents.
- 8.5. The eligibility of each prospective bidder shall be determined by examining each bidder's eligibility requirements or statements against a checklist of requirements, using non-discretionary "pass/fail" criterion, as stated in the Request for Expression of Interest, and shall be determined as either "eligible" or "ineligible." If a prospective bidder submits the specific eligibility document required, he shall be rated "passed" for that particular requirement. In this regard, failure to submit a requirement, or an incomplete or patently insufficient submission, shall be considered "failed" for the particular eligibility requirement concerned. If a prospective bidder is rated "passed" for all the eligibility requirements, he shall be considered eligible to participate in the bidding, and the BAC shall mark the set of eligibility documents of the prospective bidder concerned as "eligible." If a prospective bidder is rated "failed" in any of the eligibility requirements, he shall be considered ineligible to participate in the bidding, and the BAC shall mark the set of eligibility documents of the prospective bidder concerned as "ineligible." In either case, the BAC chairperson or his duly designated authority shall countersign the markings.

9. Short Listing of Consultants

- 9.1. Only prospective bidders whose submitted contracts are similar in nature and complexity to the contract to be bid as provided in the **EDS** shall be considered for short listing.
- 9.2. The BAC of the Procuring Entity shall draw up the short list of prospective bidders from those declared eligible using the detailed set of criteria and rating system to be used specified in the **EDS**.

- 9.3. Short listed consultants shall be invited to participate in the bidding for this project through a Letter of Invitation to Bid issued by the BAC of the Procuring Entity.
- 9.4. Only bids from short listed bidders shall be opened and considered for award of contract. These short listed bidders, whether single entities or JVs, should confirm in their bids that the information contained in the submitted eligibility documents remains correct as of the date of bid submission.

Section III. Eligibility Data Sheet

Eligibility Data Sheet

Eligibility Documents	
1.2	The type of Consulting Service is Other Technical Services or Special Studies.
1.3	<p>Foreign consultants may be eligible to participate in this Project, subject to the following qualifications:</p> <p>a) must be registered with the SEC and/or any agency authorized by the laws of the Philippines;</p> <p>b) when the types and fields of consulting services in which the foreign consultant wishes to engage involve the practice of regulated professions, the foreign consultant must be authorized by the appropriate GOP professional regulatory body specified in Clause 1.2 to engage in the practice of those professions and allied professions: <i>Provided, however,</i> that the limits of such authority shall be strictly observed.</p>
2.1(a)(i)	No additional Requirements.
2.1(a)(iii)	The statement of all ongoing and completed government and private contracts shall include all such contracts within five (5) years prior to the deadline for the submission and receipt of eligibility documents. Please use TD- Form I and TD-Form II.
2.1(a)(iii.7)	Presentation of Certificate of Completion and Acceptance of related Projects undertaken which is at least 50% in Project cost and/or coverage for the last five (5) years.
2.1(a)(iv)	<p>Statement on Principals and Key Staff for Consulting Services involving regulated profession (TD-Form III).</p> <p>There should be no replacement of key personnel after the submission of eligibility, except or justifiable reason such as, illness, death, or resignation, provided it is duly supported by relevant certificates.</p>
4.2	<p>Each prospective bidder shall submit one (1) original and four (4) copies of its eligibility documents.</p> <p>If the document is issued for general purpose (i.e mayor's permit, SEC Registration), original shall mean certified true copy of the original as authenticated by the issuing agencies/authorities. For verification, it is recommended that prospective bidders bring the original documents during the bid opening.</p> <p>For documents issued for specific purpose, submit the original as is.</p>

	<p>The following shall be signed by the bidder’s authorized representatives. Non-compliance results to disqualification.</p> <ul style="list-style-type: none"> • the marking on the face of each sealed inner envelopes (containing the technical/eligibility and financial proposals respectively) • the marking on the sealed outer envelope (containing the sealed inner envelopes) • every single page of the technical and financial proposals 								
4.3(c)	<p>The Bids and Awards Committee of the Procuring Entity is:</p> <p>Road Board Bids and Awards Committee 2nd Floor, Ave Maria Building 1517 Quezon Avenue corner Examiner St., West Triangle, Quezon City Tel. No.: (632) 376-6268 to 71 Fax No.: (632) 376-9028 Website: www.roadboard.gov.ph</p>								
4.3(d)	<p>The name of the project is Conduct of Consultancy Services for the Institutional Study of Data for Road Incident Visualization, Evaluation, and Reporting System (DRIVERS).</p>								
5	<p>The address for submission of eligibility documents is:</p> <p>4th Floor., Ave Maria Building 1517 Quezon Avenue corner Examiner St., West Triangle, Quezon City</p> <p>The deadline for submission of eligibility documents is February 10, 2016 12:00:00nn (PST).</p>								
8.1	<p>The place of opening of eligibility documents is:</p> <p>Road Board Conference Room, 4th Floor, Ave Maria Building 1517 Quezon Avenue corner Examiner St., West Triangle, Quezon City.</p> <p>The date and time of opening of eligibility documents is February 10, 2016 1:30 PM.</p>								
9.1	<p>No further instructions.</p>								
9.2	<p>The criteria and rating system for short listing are:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding-left: 40px;">1) Applicable experience of the firm</td> <td style="text-align: right; vertical-align: bottom;">- 20%</td> </tr> <tr> <td style="padding-left: 40px;">2) Qualification of personnel who may be assigned to the job vis-à-vis extent and complexity of the undertaking;</td> <td style="text-align: right; vertical-align: bottom;">- 60%</td> </tr> <tr> <td style="padding-left: 40px;">3) Current workload relative to capacity</td> <td style="text-align: right; vertical-align: bottom;">- <u>20%</u></td> </tr> <tr> <td style="padding-left: 40px;">TOTAL</td> <td style="text-align: right; vertical-align: bottom;">100%</td> </tr> </table>	1) Applicable experience of the firm	- 20%	2) Qualification of personnel who may be assigned to the job vis-à-vis extent and complexity of the undertaking;	- 60%	3) Current workload relative to capacity	- <u>20%</u>	TOTAL	100%
1) Applicable experience of the firm	- 20%								
2) Qualification of personnel who may be assigned to the job vis-à-vis extent and complexity of the undertaking;	- 60%								
3) Current workload relative to capacity	- <u>20%</u>								
TOTAL	100%								



CHECKLIST OF REQUIREMENTS FOR ELIGIBILITY CHECK AND SHORTLISTING

NUMBER OF COPIES OF BIDDING DOCUMENTS:

- ❖ One (1) Original Copy (Eligibility Envelope)
- ❖ Four (4) Copies of the Original Copy (Eligibility Envelope)

NOTE: PLEASE MAKE USE OF TABS AS SEQUENCED BELOW. FAILURE TO FOLLOW SHALL BE A GROUND FOR DISQUALIFICATION.

TABS	REQUIRED DOCUMENTS	PASS	FAIL
<i>ELIGIBILITY DOCUMENTS</i>			
A	Department of Trade and Industry (DTI) business name registration, SEC Registration or CDA Registration, whichever may be appropriate under existing laws of the Philippines, supported with the necessary information using the prescribed forms		
B	Valid and current Mayor's permit/municipal license		
C	Tax Clearance per Executive Order 398, series of 2005, as finally reviewed and approved by the BIR/ Delinquency Verification Certificate issued by the BIR (for foreign partner of a JV)		
D	Statement of ongoing and completed government and private contracts within the period specified in the EDS, including contracts awarded but not yet started and percentage of completion for on-going contracts. Include copies of end-user's acceptance or official receipt issued for the contract, if completed		
E	Consultant's statement of its nationality and key personnel are registered professionals (includes Curriculum Vitae)		
F	Audited financial statements, stamped "received" by the BIR or its duly accredited and authorized institutions, for the immediately preceding calendar year (2015), showing among others the total assets and liabilities		
G	Notarized statements from potential joint venture partners or valid joint venture agreement, in case of a joint venture		

CRITERIA FOR SHORTLISTING

H	Applicable Experience of the firm	20%		
I	Qualification of personnel who may be assigned to the job vis-à-vis extent and complexity of the undertaking	60%		
J	Current workload relative to capacity	20%		

**CONDUCT OF CONSULTANCY SERVICES FOR THE INSTITUTIONAL STUDY OF DATA
FOR ROAD INCIDENT VISUALIZATION, EVALUATION, AND REPORTING SYSTEM
(DRIVERS)**

TD-FORM I

STATEMENT OF ON-GOING PROJECTS

List of On-going Government and Private Contracts, including contracts awarded but not yet started, whether similar or not similar in nature and complexity to the contract to be bid within the last FIVE (5) years prior to deadline for the submission and receipt of Eligibility Documents

Name of Consultant : _____

Business Address : _____

Name and Location of Project	Description of the Project	Classification (Government / Private)	Date of Contract	Type of Consulting Services	Amount of Contract	Contract Duration
1						
2						
3						
4						
5						
6						
7						
8						
9						

Attachment:

1. **Notice of Award and/or Contract**
2. **Notice to Proceed issued by the Client**

Submitted by:

Name of Representative of Bidder: _____

Position: _____

Date: _____

**CONDUCT OF CONSULTANCY SERVICES FOR THE INSTITUTIONAL STUDY OF DATA
FOR ROAD INCIDENT VISUALIZATION, EVALUATION, AND REPORTING SYSTEM
(DRIVERS)**

TD-FORM II

STATEMENT OF COMPLETED PROJECTS

List of On-going Government and Private Contracts, including contracts awarded but not yet started, whether similar or not similar in nature and complexity to the contract to be bid within the last FIVE (5) years prior to deadline for the submission and receipt of Eligibility Documents

Name of Consultant : _____

Business Address : _____

Name and Location of Project	Description of the Project	Classification (Government / Private)	Date of Contract	Type of Consulting Services	Amount of Contract	Contract Duration
1						
2						
3						
4						
5						
6						
7						
8						
9						

Attachment:

- Certificate of satisfactory completion of the contract issued by the client**

Submitted by:

Name of Representative of Bidder: _____

Position: _____

Date: _____

**CONDUCT OF CONSULTANCY SERVICES FOR THE INSTITUTIONAL STUDY OF DATA
FOR ROAD INCIDENT VISUALIZATION, EVALUATION, AND REPORTING SYSTEM
(DRIVERS)**

TD-FORM III

STATEMENT OF KEY STAFF FOR CONSULTING SERVICES

Name of Consultant : _____

Business Address : _____

Field of Expertise/Name of Personnel	Name of Related Project Involved	Position/ Involvement in the Related Project	Nationality	Years with the Firm	Number of Projects Currently Involved In
A <i>[Indicate Specific Personnel 1]</i>					
1					
To					
N					
B <i>[Indicate Specific Personnel 2]</i>					
1					
To					
N					
C <i>[Indicate Specific Personnel 3]</i>					
1					
To					
N					
D <i>[Indicate Specific Personnel 4]</i>					
1					
To					
N					

It is hereby confirmed that the above consultants are registered professionals authorized by the appropriate regulatory body to practice their profession.

Note:

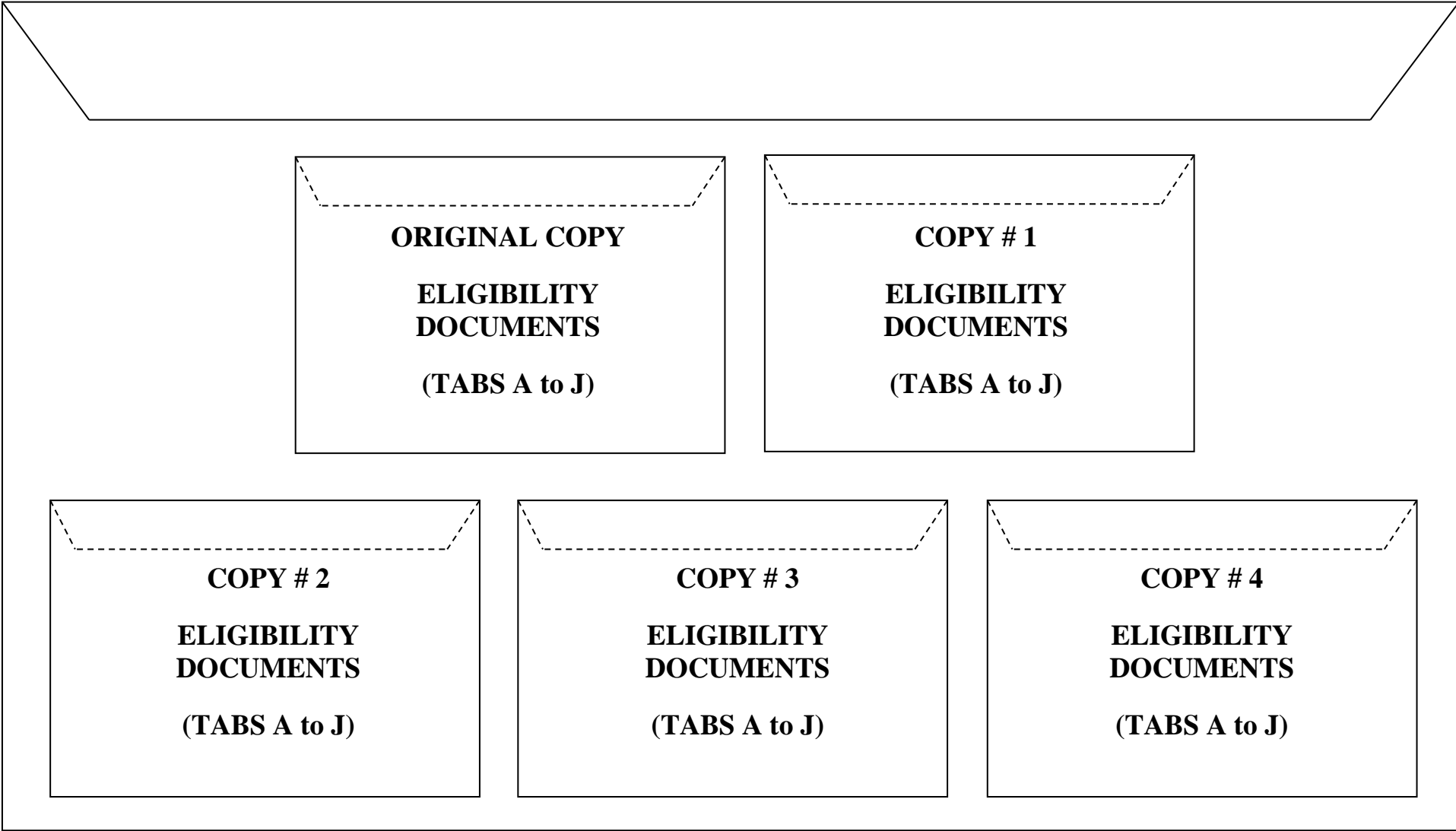
- Should the personnel mentioned above be "on-call" or not a permanent employee of the consulting firm, please provide evidence that said personnel agreed to be nominated and once the firm is short listed, the personnel will submit letter of commitment.**

Submitted by:

Name of Representative of Bidder : _____

Position : _____

SEALING AND MARKING OF BIDS



The original and the copies of the Eligibility Documents shall be enclosed in one single envelope and shall be signed & marked as:

**[BIDDER'S COMPANY NAME]
[COMPANY'S OFFICE ADDRESS]
[NAME OF PROJECT/BIDDING]**

**THE CHAIRPERSON
BIDS AND AWARDS COMMITTEE
ROAD BOARD
2ND FLOOR, AVE MARIA BUILDING
1517 QUEZON AVENUE COR. EXAMINER ST.,
QUEZON CITY**

DO NOT OPEN BEFORE (TIME AND DATE OF ELIGIBILITY CHECK)

The outer envelope as described in Section II. Eligibility Documents clause 4.1 shall be signed and marked as:

ORIGINAL/ COPY NO. _____

**[BIDDER'S COMPANY NAME]
[COMPANY'S OFFICE ADDRESS]
[NAME OF PROJECT/BIDDING]**

**THE CHAIRPERSON
BIDS AND AWARDS COMMITTEE
ROAD BOARD
2ND FLOOR, AVE MARIA BUILDING
1517 QUEZON AVENUE COR. EXAMINER ST.,
QUEZON CITY**

DO NOT OPEN BEFORE (TIME AND DATE OF ELIGIBILITY CHECK)